

TIPS ON SECURITY AWARENESS

- 1. The following guidelines are some tips and guidelines you can take note to protect yourselves against any technology risks and cyber security threats:**
- a) Change your password every six months at the very minimum and increase the complexity of your password. Do not write down your PINs and passwords and instead try to memorize them;**
 - b) Do not share sensitive information such as account number, account password, identity card number, etc) via social networking sites, email or phone;**
 - c) Use security software on your devices such as firewall and anti-virus, anti-spyware and malware detection software. Update operating systems and all this security software on a regular basis;**
 - d) Do not connect to untrusted wireless hotspots;**
 - e) Backup your critical data;**
 - f) Clear your browsing cache after online sessions, particularly if you are using shared or public device;**
 - g) Do not Install and run software/programs from untrusted or unknown origins;**
 - h) Do not open email attachments from unknown or untrusted email accounts;**
 - i) Do not disclose your personal, financial information on unknown websites or use your credit card at online retailers that do not provide adequate security for online transactions;**
 - j) Consider the use of encryption technology to protect your sensitive and confidential information; and**
 - k) Frequently review your account information and access.**

- 2 In the event if you feel suspicions that your email has been compromised, or there are fraudulent activities with your credit cards or your mobile phone is lost/stolen where financial data/information is stored, you may contact us at the following:**
- Bandar Seri Begawan – 2226462
Seria – 3224151**
- Alternatively, you may also visit your nearest branch.**