



MALAYAN BANKING BERHAD
(Company No.: 196001000142)
(Incorporated in Malaysia)

60TH ANNUAL GENERAL MEETING
ADMINISTRATIVE NOTES FOR SHAREHOLDERS

Mode of Meeting

1. In view of the COVID-19 outbreak which may continue to pose a threat to the health and safety of the shareholders even after the expiry of the Movement Control Order imposed by the Government of Malaysia and with reference to the Guidance and FAQs on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia on 18 April 2020 (revised on 14 May 2020), the 60th Annual General Meeting of the Company (“60th AGM”) will be conducted online, via virtual remote technology.

The date, time and Broadcast Venue for the 60th AGM is as follows:-

60TH ANNUAL GENERAL MEETING		
Date: Friday, 26 June 2020	Time: 10.00 a.m.	Broadcast Venue: Level 51, Menara Maybank 100 Jalan Tun Perak 50050 Kuala Lumpur Malaysia

2. Since the 60th AGM will be conducted virtually, shareholders/proxies will not be allowed to be physically present at the Broadcast Venue.

Food Voucher/Door Gift

1. There will be no food vouchers or door gifts to be provided to the shareholders/proxies who participate at the 60th AGM.

Remote Participation and Voting

1. Shareholders who wish to participate at the 60th AGM may do so using the Remote Participation and Voting (“RPV”) facilities to be provided by the appointed share registrar for this AGM, Tricor Investor & Issuing House Services Sdn Bhd (“Tricor”). To participate, shareholders are required to register via Tricor’s TIIH Online website at <https://tiih.online> prior to the meeting. For more details, please refer to the Procedures for RPV as set out in **Appendix 1**.
2. The RPV facilities will be made available on Tricor’s TIIH Online website for registration **from 10.00 a.m. Thursday, 28 May 2020 until 10.00 a.m. Thursday, 25 June 2020**.

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Entitlement to Participate and Vote

1. Only shareholders whose names appear on the General Meeting Record of Depositors (“General Meeting ROD”) as at 15 June 2020 shall be eligible to participate at the 60th AGM. If a shareholder is unable to participate at the said meeting, he/she may appoint proxy/proxies to participate and vote on his/her behalf. If a shareholder wishes to participate at the said meeting, he/she must not submit any Proxy Form. A shareholder will not be allowed to participate at the meeting if his/her proxy/proxies has/have been registered to participate at the meeting.
2. If a shareholder is unable to participate at the 60th AGM, he/she may also appoint the Chairman of the meeting as his/her proxy and indicate the voting instructions in the Proxy Form.

Proxy Form

1. The appointment of proxy may be submitted in hard copy form or electronically via TIIH Online website at <https://tiih.online>. The hard copy of Proxy Form must be deposited at the office of Tricor at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or its Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia. If shareholders wish to submit their Proxy Form electronically, please refer to the Procedures for Electronic Lodgement of Proxy Form as set out in **Appendix 2**.
2. All Proxy Forms must be deposited with Tricor **no later than 10.00 a.m. Thursday, 25 June 2020**.
3. Corporate representatives of corporate shareholders must deposit their original certificate of appointment of corporate representative with Tricor **no later than 10.00 a.m. Thursday, 25 June 2020** in order for them to participate at the 60th AGM.
4. Attorneys appointed via power of attorney are required to deposit their power of attorney with Tricor **no later than 10.00 a.m. Thursday, 25 June 2020** in order for them to participate at the 60th AGM.
5. Shareholders who have appointed proxy/proxies or attorney or authorised representative to participate and vote at the 60th AGM must request their proxy/proxies or attorney or authorised representative to register themselves for RPV via TIIH Online website at <https://tiih.online>.

Submission of Questions

1. If shareholders have any question for the Chairman/Board/Management, they may use the query box facility to submit their questions during the meeting. Subject to time constraint, the Chairman/Board/Management will address the relevant questions during the Questions and Answers session.
2. Shareholders may also submit their questions before the meeting via Tricor’s TIIH Online website at <https://tiih.online>. Shareholders may select “e-Services” to login, pose and submit their questions electronically. If shareholders have any questions, please submit them **no later than 10.00 a.m. Thursday, 25 June 2020**.
3. We will endeavour to respond to relevant questions during the meeting or by email after the meeting.

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Poll Voting

1. The voting at the 60th AGM will be conducted by poll in accordance with Paragraph 8.29A (1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Tricor as the Poll Administrator to conduct the poll by way of electronic voting and Deloitte Risk Advisory Sdn Bhd as the Scrutineers to verify the poll results.
2. Shareholders/proxies/corporate representatives/attorneys may proceed to vote on the resolutions from the commencement of the 60th AGM at **10.00 a.m. on Friday, 26 June 2020** until the end of the voting session which will be announced by the Chairman of the meeting. Please refer to the Procedures for RPV as set out in **Appendix 1** for guidance on how to vote remotely via Tricor's TIH Online website at <https://tiah.online>. Upon completion of the voting session, the Scrutineers will verify and announce the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

Enquiry

If shareholders have any enquiries prior to the meeting, please contact the following persons during office hours from Mondays to Fridays from 8.30 a.m. to 5.30 p.m. (except for public holidays):

Tricor Investor & Issuing House Services Sdn. Bhd.

General Line :+603-2783 9299

Fax Number :+603-2783 9222

Email :is.enquiry@my.tricorglobal.com

Contact persons :En. Sazali Husin
+603-2783 9280 (Sazali@my.tricorglobal.com)

Mr Eric Low
+603-2783 9267 (Eric.Low@my.tricorglobal.com)

Mr Cheng Kang Shaun
+603-2783 9241 (Kang.Shaun.Cheng@my.tricorglobal.com)

PROCEDURES FOR REMOTE PARTICIPATION AND VOTING (“RPV”)

1. To register for the RPV, please follow the steps below:-

Procedures	Action
Before the Meeting Day	
<p>Register as a user with TIIH Online</p> <p><i>Note:</i> If you are already a registered user with TIIH Online, you need not register again.</p>	<ul style="list-style-type: none"> Use your smart device or computer, access Tricor’s TIIH Online website at https://tiih.online. Register as a user under “e-Services”. Please refer to the tutorial guide posted on the homepage if you need assistance.
<p>Register for RPV</p>	<ul style="list-style-type: none"> Registration will open from 10.00 a.m. Thursday, 28 May 2020 until 10.00 a.m. Thursday, 25 June 2020. Login with your user ID (email address) and password. Select corporate event: “(REGISTRATION) MAYBANK 60TH AGM”. Read and agree to the Terms and Conditions and confirm the Declaration. Select “Register for Remote Participation and Voting”. Review your registration and proceed to register. You will receive an email notifying that your registration for remote participation is received and will be verified. After verification of your registration against the General Meeting ROD as at 15 June 2020, you will receive an email indicating that your registration for remote participation has been approved or rejected.
On the Meeting Day	
<p>Login to TIIH Online</p>	<p>Login with your user ID (email address) and password for remote participation at Maybank’s 60th AGM at any time from 9.30 a.m. onwards i.e. 30 minutes prior to the commencement of the meeting at 10.00a.m. on Friday, 26 June 2020.</p>
<p>Participate Through Live Streaming</p> <p><i>Notes:</i></p> <p>(i) <i>The connection to the live streaming is dependent on the bandwidth and stability of the internet connection at your location and the device that you are using.</i></p> <p><i>Recommended Requirement for Live Streaming:</i></p> <ul style="list-style-type: none"> Browser: Chrome or Firefox Bandwidth: 7 Mbps for High Definition (HD) High Quality video quality or 12 Mbps for Extra HD (EHD) video quality <p>(ii) <i>You may not be able to gain access to the 60th AGM via the RPV facilities if there is an existing firewall on the device that you are using.</i></p>	<ul style="list-style-type: none"> Select the corporate event “(LIVE STREAM MEETING) MAYBANK 60TH AGM” to participate at the 60th AGM remotely. If you have any questions for the Chairman/Board/Management, you may use the query box to pose your questions.

PROCEDURES FOR REMOTE PARTICIPATION AND VOTING (“RPV”) (cont’d)

Procedures	Action
On the Meeting Day (cont’d)	
<p><u>Online Remote Voting</u></p> <p><i>Note:</i> Voting will commence from 10.00 a.m. Friday, 26 June 2020 until the end of the voting session which will be announced by the Chairman of the meeting.</p>	<ul style="list-style-type: none"> • Select the corporate event: “(REMOTE VOTING) MAYBANK 60TH AGM”. • Read and agree to the Terms and Conditions and confirm the Declaration. • Select the CDS account that represents your shareholding. • Indicate your votes for the resolutions that are tabled for voting. • Confirm and submit your votes.

2. The Live Streaming will end upon announcement by the Chairman on the closure of the 60th AGM.
3. If you encounter any issues with the RPV facilities, kindly call Tricor Help Line at 011-40805616/011-40803168/011-40803169/011-40803170 for assistance or e-mail to tiih.online@my.tricorglobal.com for assistance.

PROCEDURES FOR ELECTRONIC LODGEMENT OF PROXY FORM

Procedure	Action
<p>Register as a user with TIH Online</p> <p><i>Note: If you are already a registered user with TIH Online, you need not register again.</i></p>	<ul style="list-style-type: none"> • Use your smart device or computer, access Tricor’s TIHOnline website at https://tiih.online. Register as a user under “e-Services”. Please refer to the tutorial guide posted on the homepage if you need assistance.
<p>Submission of Proxy Form</p>	<ul style="list-style-type: none"> • After the publication of the Notice of the 60th AGM by the Company, login with your user ID (email address) and password. • Select the corporate event: “SUBMISSION OF PROXYFORM”. • Read and agree to the Terms & Conditions and confirm the Declaration. • Insert your CDS account number and indicate the number of shares for your proxy/proxies to vote on your behalf. • Appoint your proxy/proxies and insert the required details of your proxy/proxies or appoint the Chairman as your proxy. • Indicate your voting instructions – FOR or AGAINST, otherwise your proxy/proxies will decide on your vote. • Review and confirm your proxy/proxies appointment. • Print Proxy Form for your record.