



**CHECK LIST FOR INDIVIDUAL & JOINT ACCOUNT APPLICATION AT MAYBANK LONDON**

Name of Applicant 1 :

NRIC/passport No :

Name of Applicant 2 :

NRIC/passport No :

No.	List of Documents	Certified by a Maybank Officer done (Y/N)	Date	Remarks
1	Completed Application Form			
2	Authorised Signatory on Specimen Signature Cards			
3	Completed Group Introduction Certificate			
4	Standard Verification Process for Private Individuals			
	4a) Government-Issued Documents:			
	- National Identity Card (with photograph) and			
	- Passport or Driving Licence			
	4b) Additional supporting documents for proof of address: (Pls see Note 1 below)			
	- Latest utilities bills, i.e. water, electricity or gas; or			
	- Latest bank statement (only applicable for FI in equivalent jurisdictions such as Singapore, Hong Kong, United States and India); or			
	- Current council tax demand letter or statement.			
	*The above documents must be within the last three (3) months			
5	Proof of income - Income tax return or 1 month payslip.			
6	FATCA (Account Opening Supplementary & W-8BEN)			
7	Letter of Indemnity			
8	FSCS Information Sheet			
9	Individual Tax Self-Certification Declaration Form			
10	FEA forms : Appendix 1, 2 & 3			
11	PW Client Background Form			
12	Processing fee of £50 (non-refundable) collected	Not required		

**Note 1: Proof of Address documents only applicable in the following circumstances:**

- a) No photographic government-issued documents; and/or
- b) Address in the Account Opening Form inconsistent with government-issued documents

**Note 2:**

- a) All signatures are to be certified by a Maybank Officer next to applicant's signatures
- b) Photocopies of documents are to be originally sighted/certified by a Maybank Officer